



N° _____ MFP/DGFP/DFRC/KKJMLKN

Abidjan le,

COMMUNIQUE

Dans le cadre de la coopération existant avec la Côte d'Ivoire, le Gouvernement Japonais, annonce le démarrage du processus de sélection du fonctionnaire ivoirien, pour l'édition 2019-2020, au programme IDEAS en vue d'étudier le développement économique du Japon et d'autres pays asiatiques ainsi que leurs stratégies pour y parvenir.

Le document de présentation du programme, les conditions d'admission ainsi que le processus d'inscription sont joints en annexe de la présente.

Le délai de soumission des candidatures est fixé au **28 juin 2019**, délai de rigueur, et les résultats de la sélection seront proclamés mi-juillet au plus tard. La formation débutera à Tokyo, au Japon, **en septembre 2019** et s'achèvera **en janvier 2020**.

Les fonctionnaires désireux de faire acte de candidature doivent être âgés de **35 ans au plus** et totaliser plus de trois (03) années d'expériences professionnelles.

Pour toutes informations complémentaires, joindre le bureau de l'Organisation Japonaise du Commerce Extérieur à Abidjan, au **22 44 22 01** ou au **59 02 22 21**.

Pièces Jointes : Dossier de candidature au Programme IDEAS ;

Oka K. Séraphin
Administrateur

Note on Application and Selection

Admission Requirements:

- (1) Applicants must be public officials working for the government or public institutions in developing countries. It would be preferable that applicants are engaged in the field of promotion of trade and investment.
- (2) Applicants who have more than three years of work experience would be preferable. Excellent applicants with less than three years of work experience would be also eligible for training participation on a case-by-case basis.
- (3) The expected age is 35 years old or younger.
- (4) Applicants, who hold a master's degree or have equivalent experiences regardless of field, would be preferable. Excellent applicants who only have bachelor's degree would be also eligible for training participation on a case-by-case basis.
- (5) Applicants should have sufficient English ability to participate in university-level work. A TOEFL iBT score of more than 88 or equivalent score of TOEIC would be highly recommended (competence in Japanese language is not required).
- (6) Applicants should be persons who can be recommended by their current governmental organization.
- (7) Applicants need to accept "Terms and Conditions" provided by IDE-JETRO.

Training Period:

The program starts from late October, 2019 and continues until the end of January, 2020. Successful fellows will be granted a Diploma in International Studies from IDE-JETRO.

Allowances & Services:

Fellows will be provided with:

- (1) A round trip economy-class airline ticket,
- (2) A monthly stipend determined in accordance with IDE-JETRO's regulations,
- (3) Free tuition,
- (4) Free textbooks,
- (5) An individual locker, desk and computer with Internet access,
- (6) Access to the IDE library,

Accommodation Facilities:

Overseas fellows are required to stay at a designated accommodation facility, which is suitable for international guests.

Application documents to be submitted:

- (1) Filled application form (Including an essay*)
 - *Applicants are requested to write an essay on "what you have in mind as important policy issues for your country, especially ones on which you want to find solutions through the IDEAS Training Program".
 - *The essay should be written in English within a sheet of A4-size paper.
 - * Typed format is highly appreciated.

- (2) A letter of reference written by a supervisor of the applicant. (The letter should be enclosed in a sealed envelope.)
- (3) Two recent photographs of applicant (30mm x 40mm) including one attached to your application form. (Should be taken within the last 6 months. Please write down your name at the back.)
- (4) Photocopy of passport
- (5) Certificate of bachelor's and master's degree
*Late submission is allowed.

Submission:

Please submit the application documents to JETRO's overseas office in your country.



INSTITUTE OF DEVELOPING ECONOMIES-
JAPAN EXTERNAL TRADE ORGANIZATION, JETRO
3-2-2 Wakaba, Mihama-ku, Chiba, 261-8545 JAPAN
TEL: +81-43-299-9562 FAX: +81-43-299-9728

Terms and Conditions for IDEAS Training Program

Article 1. IDEAS Training Program

The Institute of Developing Economies, JETRO (hereafter "IDE-JETRO") shall provide a person invited to participate as the overseas fellow (hereafter "the Fellow") with IDEAS Training Program (hereafter "the Program"). The Program runs from late October, 2019 and continues until the end of January, 2020.

Article 2. Invitation and Acceptance

- (1) Official invitation to participate in the Program shall be made by a letter of invitation from IDE-JETRO.
- (2) The Fellow shall express his/her intention to accept the invitation by returning a signed copy of "Letter of Acceptance" to IDE-JETRO.
- (3) IDE-JETRO will reserve round-trip economy class airline tickets after receiving the participant's Letter of Acceptance.
- (4) Any cost due to Fellow's cancellation or withdrawal from the Program, and the compensation to the accommodation facility for damages caused with intent or through negligence on the part of a Fellow shall be borne by the Fellow.

Article 3. Services to be provided

- (1) Round-trip economy-class airline tickets between the nearest international airport to the Fellow's residence and Tokyo, Japan.(CHANGES NOT PERMITTED*)
*In case the Fellow changes the flight which IDE-JETRO arranges without IDE-JETRO's prior permission, the Fellow shall bear all expenses of the ticket concerned.
- (2) Arrangement of designated accommodations. (CHANGES NOT PERMITTED)
- (3) Arrangements for the Program-related transportation within Japan during the period of the Program. IDEAS will not arrange transportation for personal reasons.

Article 5. Overseas Travel Insurance

(1) IDE-JETRO shall obtain and pay for overseas travel insurance (through Tokio Marine & Nichido Fire Insurance Co, Ltd.) for the Fellow, who shall be named beneficiary of such policy (or his/her legal heir). An outline of the coverage, including maximum payout amounts, is given below:

- | |
|---|
| a. Injury death: 50 million JPY |
| b. Injury Permanent Disability: 50 million JPY |
| c. Medical and Rescuer's Expenses: 30 million JPY |
| d. Sickness Death: 20 million JPY |
| e. Liability (Deductible ¥0): 60 million JPY |
| f. Baggage (Deductible ¥0): 300,000 JPY |

- (2) The insurance shall be applicable only for the Program period (from the departure date from home country till the return date to home country). The Fellow is expected to obtain, at his/her own expense, insurance for any periods outside of the invitation dates.
- (3) IDE-JETRO shall not take any responsibility for any cases (i.e., injury, damage and/or cost of the Fellow and/or the third party that fall outside of the coverage area—except those clearly stipulated in the coverage—unforeseeable delays, etc). Moreover, IDE-JETRO shall not be held liable, without limitation, for any case that is beyond its reasonable control, such as natural disasters, acts of God, war, labor strikes, etc.
- (4) IDE-JETRO shall not be responsible or financially compensate for medical conditions resulting from an undisclosed pre-existing condition, which may terminate the program.

Article 6. Waiver of Liability

IDE-JETRO assumes no responsibility or liability for any injury, damage, additional expense, accidental delay or other irregularities suffered by the Fellow or any third party other than those which may be caused by the willful or negligent acts or omissions on the part of IDE-JETRO; and IDE-JETRO shall not be responsible or liable for consequences of natural calamities, labor strikes, acts of God, war or other factors beyond IDE-JETRO's reasonable control.

I have read and accept these "Terms and Conditions" .

Signature

Date (Day/Month/Year)

Printed name

INSTITUTE OF DEVELOPING ECONOMIES

3-2-2 WAKABA, MIHAMA-KU, CHIBA-SHI, CHIBA 261-8545 JAPAN

TEL +81-43-299-9562 FAX +81-43-299-9728

E-MAIL goideas@ide.go.jp

IDEAS Training Program 2019/2020 Application Form

PERSONAL DETAILS

<Please attach your passport photocopy>

NAME:

First	Middle	Last

*Please write down your name as written on your passport.

DATE OF BIRTH: Day _____ Month _____ Year _____	Age: _____ (as of October 1, 2019)
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SEX: [<input type="checkbox"/>] Male [<input type="checkbox"/>] Female	MARITAL STATUS: [<input type="checkbox"/>] Single [<input type="checkbox"/>] Married
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NATIONALITY:

PLACE OF BIRTH (city/country):

Information on contact HOME ADDRESS:
Tel: (Please include country and area code)
Fax:
Mobile: (If any):
E-mail:

PASSPORT INFORMATION

Passport Number:
<input type="checkbox"/> Official Passport <input type="checkbox"/> Ordinary Passport
Date of Issue: Day _____ Month _____ Year _____
Date of Expiration: Day _____ Month _____ Year _____
Place to apply for visa to enter Japan (<u>city/country</u>) if accepted as a fellow:

INFORMATION ON EMPLOYMENT

Current position:
Current division:
Name of the organization/Ministry:
Office address:
Tel(Please include <u>country and area code</u>):
Fax:
E-mail:

INFORMATION ON YOUR ORGANIZATION/MINISTRY

Name and title of the representative (the head) of your organization/Ministry:
Number of employees:
Date of establishment:

EMPLOYMENT HISTORY

Organization	Position	Period	
		From Month/Year	To Month/Year

ACADEMIC HISTORY

*1 College education and above only.

*2 Please attach certificate of bachelor's and master's degree. (Photocopy is acceptable.)

*3 Late submission of certificate is allowed.

Institution	Major Field	Period	
		From Month/Year	To Month/Year

OVERSEAS EXPERIENCE

Country	Purpose	Sponsoring Organization (if any)	Period	
			From Day/Month/Year	To Day/Month/Year

PREVIOUS VISITS TO JAPAN

Purpose	Sponsoring Organization (if any)	Period	
		From Day/Month/Year	To Day/Month/Year

FAMILY MEMBERS IN JAPAN

* Please write down the following details of any family members living in Japan now.

Relationship	Name	Date of Birth (Day/Month/Year)	Nationality	Place of Employment/School	Status of Residence

LANGUAGE SKILL

Native Language:
English Proficiency:
Other Language and Proficiency:

OTHER INFORMATION

Religion:
Diet Restrictions (in detail):
Smoker/ Nonsmoker:

REFERENCE

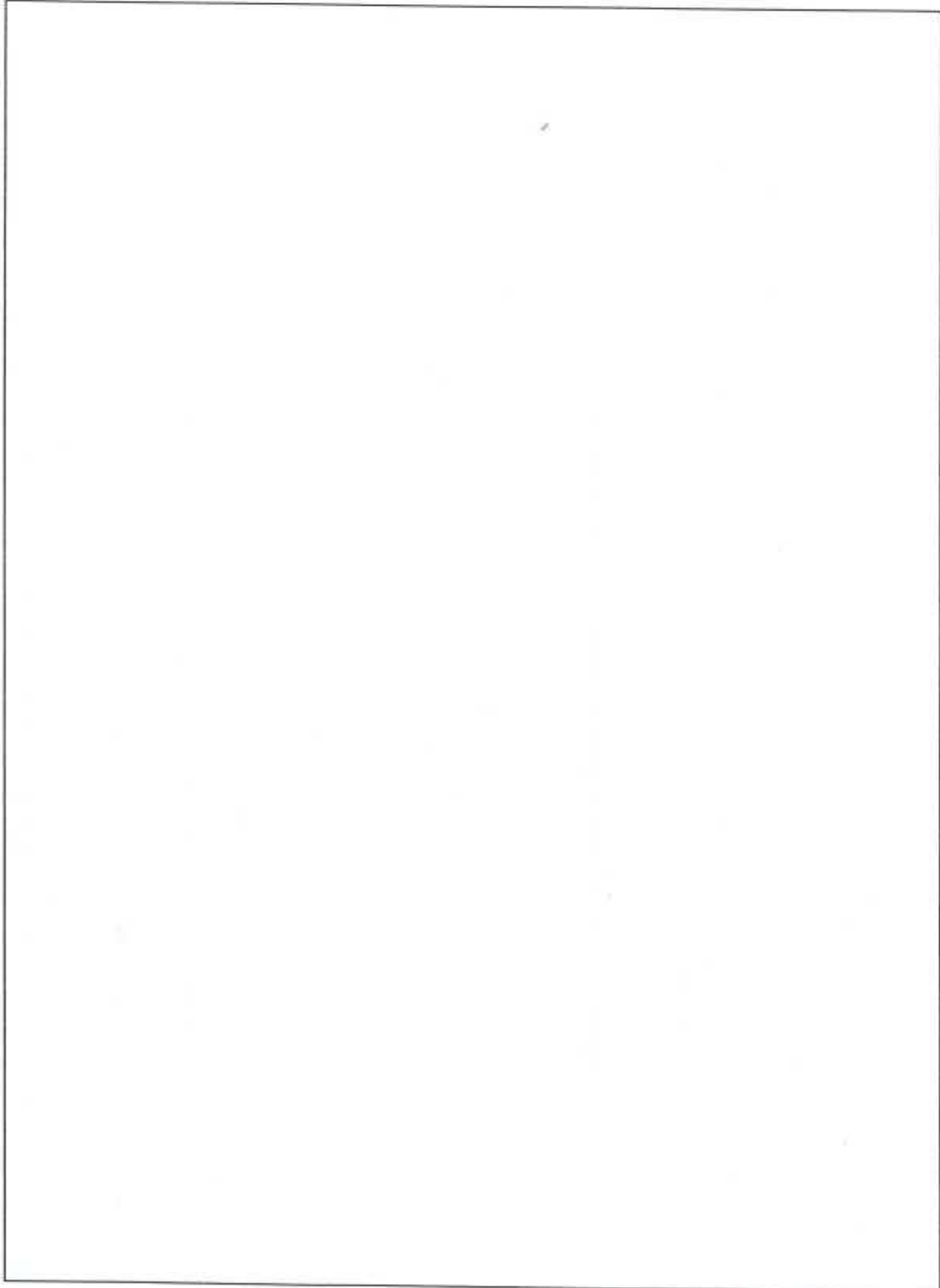
Name of referee:
Position:
Organization:
E-mail:

ESSAY

Please write an essay on “what you have in mind as important policy issues for your country, especially ones on which you want to find solutions through the IDEAS Training Program”.

*The essay should be written in English within a sheet of A4-size paper.

*Typed format is highly appreciated.

A large, empty rectangular box with a thin black border, intended for the student to write their essay. It occupies most of the page below the instructions.

※IDE-JETRO shall not return any documents once submitted.

※IDE-JETRO will keep the personal information strictly confidential and will not share with any third party. IDE-JETRO will use the personal information only for the purpose of the IDEAS Training Program operations at JETRO.

The Director of the personal information:

Director, Research Exchange and Training Division, Research Operations Department,

IDE-JETRO

+81 - (0)43-299-9562

I declare that the statements made on this form are correct.

Signature

Date (Day/Month/Year)

Letter of Reference

To a referee:

Please print or type a letter of reference for the applicant (no fixed format) and return it to the applicant in a sealed envelope.

Please include the following information in due order.

1. NAME OF APPLICANT

2. INFORMATION OF APPLICANT

- (1) How long and in what capacity have you known the applicant?
- (2) What are duties assigned to the applicant?
- (3) How can you evaluate the applicant's background experiences, accomplishments, and capacity for analytical thinking?
- (4) In what ways do you expect the applicant will be able to contribute to the program?
- (5) Do you believe the applicant has sufficient English language skills to complete the diploma course given in English?
- (6) Please write how the applicant can utilize the knowledge and skills to contribute to the development of your country after completing IDEAS training program.

3. NAME OF REFEREE

4. POSITION AND ORGANIZATION

5. ADDRESS

6. SIGNATURE/ PRINTED NAME

7. DATE (Day/Month/Year)